POSITION DETAILS	
Position Title	**Manager, Early Education**
Department	**Ras Al Khaimah Department of Knowledge**

Role Purpose

To help shape the continuous quality of early years education in Ras Al Khaimah by leading the advancement of early childhood education across the private education sector. The role supports educators to provide young children with an exceptional start to learning, through professional development, quality review, focused school visits and the tracking of children's learning, including early literacy and numeracy.

The role is field-based, with approximately 70% of time spent in schools and nurseries and 30% in the office. The position works closely with private educational institutions, Early Years practitioners and internal teams to support quality, safeguarding and regulatory compliance, and to build a collaborative early years community across the emirate.

Key Responsibilities

- Design and deliver monthly professional development for Early Years practitioners in private educational institutions, including private schools.
- Review best practices within existing Early Years Quality Frameworks, bringing together UAE standards, international benchmarks and the local context.
- Conduct focused visits to private educational institutions each term and track children's learning, including early literacy and numeracy.
- Provide advice and share expertise to support quality, safeguarding and regulatory compliance.
- Build professional learning communities and work with settings to create shared learning resources.

Profile

- **Education:** Bachelor's degree in Education, Early Childhood Education or Early Years. (Master's or PhD preferred).
- **Experience:**
  - At least 5 years of experience working in Early Years education.
  - Experience leading an Early Years Department in a school rated at least "Very Good" under the UAE Unified Inspection Framework, or experience working within a high-performing private nursery, is preferred.
- **Languages:** English required; Arabic recommended.

Competencies

Behavioral

- Excellence in performance and outcomes
- Active communication
- Creativity and problem-solving
- Customer focus
- Team spirit
- Organizational and ethical awareness