



# Director of Licensing & Compliance

LICENSING & COMPLIANCE DEPARTMENT

## ABOUT THIS ROLE

This is a pivotal leadership role for an experienced education professional who understands the complexities of school regulation from the inside. As Director of Licensing & Compliance, you will safeguard educational quality across all private educational institutions in Ras Al Khaimah which includes private schools, private universities, and training providers — setting standards, leading inspections, and driving a culture of continuous improvement. Candidates with direct experience working in an educational context and/or an educational regulatory body will be strongly preferred.

## KEY RESPONSIBILITIES

- ◆ **Lead Licensing & Compliance Operations**  
Oversee end-to-end licensing, renewal, and compliance inspection processes across all private education institutions in Ras Al Khaimah licensed by RAKDOK, ensuring full regulatory compliance and adherence to approved policies.
- ◆ **Drive Policy, Standards & Regulatory Benchmarking**  
Develop, review, and benchmark regulations against international best practices, preparing evidence-based proposals that align with Ministry of Education requirements and federal and local government frameworks.
- ◆ **Lead Enforcement & Quality Assurance**  
Conduct compliance inspections and investigations, issue fines and violations with proper due process, and implement monitoring systems that uphold the highest standards of educational governance and regulatory compliance.
- ◆ **Support the Investor & New Institution Journey**  
Streamline the investor pathway for new private educational institutions — reviewing academic plans, setting clear timelines, and preparing leadership-ready briefings to support data-driven decision-making.
- ◆ **Provide Strategic Leadership & Reporting**  
Lead and inspire the Licensing and Compliance team; prepare analytical dashboards and reports that inform departmental strategy and drive continuous improvement aligned with RAKDOK's educational priorities.

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Specific enquiries: [executiveoffice@dok.rak.ae](mailto:executiveoffice@dok.rak.ae)