

POSITION DETAILS	
Position Title	Arabic Language Enhancement, Supervisor
Division	Quality and Assessment
Department	Ras Al Khaimah Department of Knowledge

Role Purpose

- The Supervisor of Arabic Language Enhancement, part of the DOK Quality & Assessment Division, supports private schools in enhancing the provision and impact of Arabic Language. The Supervisor will develop and implement targeted and high-impact training for private schools for teachers of Arabic A and Arabic B, as well as supporting Arabic Heads of Department and Principals to prepare for quality evaluations. In addition, with a proven background and experience leading Arabic Language in private schools, the Supervisor will proactively develop networks for effective resource development and knowledge-sharing.

Key Responsibilities

- Conduct curriculum reviews for Arabic A and B across all private schools in RAK
- Monitor and report on student attainment and progress in Arabic A and B using quality evaluation data and school visits
- Deliver targeted CPD sessions on the effective Arabic teaching methodologies within identified schools and across groups of schools and clusters
- Lead the development of an Arabic Language Enhancement Framework tailored to private schools in RAK, integrating best practices and UAE-specific benchmarks
- Advise schools on inspection-readiness in relation to Arabic curriculum standards and assessment practices.
- Facilitate Arabic Language Professional Learning Communities (PLCs) for teachers
- Design and implement an Arabic Teacher Induction and Mentorship Program, especially targeting non-native and less experienced teachers
- Establish Arabic Language Impact Indicators and work with the QA Data Team to integrate these into existing school dashboards and evaluation tools
- Contribute to the RAKDOK National Identity and Culture agenda, including Heritage and History integration through Arabic instruction.
- Analyse quality evaluation reports to identify trends and areas for system-level Arabic language improvement
- Develop learning resources with schools to enhance the Arabic language curriculum

Profile

- Education:** Bachelor of Arabic Language (or equivalent)
 - Preferred: Master's or PhD in Arabic Language**
- Experience:**



- Must have experience leading an Arabic subject Department in a school that has received at least a 'Very Good' judgment as measured by the UAE Unified Inspection Framework.
- Minimum of 5 years in a senior leadership position for Arabic Language within a school environment.
- Minimum of 5 years teaching Arabic Language for Arab speaking students.
- **Languages:** Fluency in Arabic and English (verbal and written)

Competencies

Behavioural

- Excellence in performance and outcomes
- Active communication
- Creativity, innovation and problem solving
- Customer focus
- Team spirit
- Organizational and ethical awareness

